

« INFORMATION SHEET »
2023/2024

CONTACT INFORMATION IN THE CENTRAL OFFICE

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| <p>NAME ERASMUS CODE</p> <p>ADDRESS</p> <p>WEBSITE</p> | <p>UNIVERSITY OF CLERMONT AUVERGNE F CLERMON02</p> <p>49 Boulevard François Mitterrand 63 000 Clermont-Ferrand (France) President / Rector: Professor Mathias BERNARD</p> <p>http://www.uca.fr/</p> |
| <p>INTERNATIONAL CENTRAL OFFICE</p> <p>DIRECTOR</p> | <p>Maison Internationale Universitaire 9 rue Kessler 63000 Clermont-Ferrand (France)</p> <p>Vice President / Vice Rector in charge of International and European Strategy: Professor Marie-Élisabeth BAUDOIN</p> <p>Marie-Amélie LABROSSE-PLAZENET Phone : + 33 (0)4 73 40 63 18 E-mail: ri@uca.fr</p> |
| <p>COORDINATOR FOR BILATERAL AGREEMENTS</p> | <p>Marie-Hélène LYONNET Phone: + 33 (0)4 73 40 64 54 E-mail: Marie_Helene.LYONNET@uca.fr E-mail: projets-partenariats.drif@uca.fr</p> |
| <p>COORDINATOR FOR INTERNATIONAL MOBILITY</p> | <p>Gheorghe DERBAC Phone: + 33 (0)4 73 40 64 51 E-mail: mobilitesinternationales.dri@uca.fr</p> |
| <p>REFERENT FOR INCOMING STUDENTS</p> | <p>Brigitte MEILLEROUX Phone: + 33 (0)4 73 40 64 39 E-mail: brigitte.meilleroux@uca.fr</p> |
| <p>REFERENT FOR OUTGOING STUDENTS</p> | <p>Sandrine GIDON Phone: + 33 (0)4 73 40 61 21 E-mail: sandrine.gidon@uca.fr</p> |

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ADMINISTRATIVE CONTACTS IN DEPARTEMENTS

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| School of Law | Ioana GOMES: ri.droit@uca.fr |
| School of Economics | Claudine BELOT: claudine.belot@uca.fr |
| School of Management - IAE Auvergne (EUM) | Carine ESTIEU: carine.estieu@uca.fr Marie-Anne BRIHAYE: M-Anne.brihaye@uca.fr |
| Faculty of Medecine | Agnès DANIEL: agnes.daniel@uca.fr |
| Faculty of Pharmacy | |
| Faculty of Dental Surgery | Lionel MASTRAS: lionel.mastras@uca.fr |
| Faculty of Literature, Culture and Human Sciences (LCSH) | Céline LOCATELLI: relationsinternationales.LCSH@uca.fr |
| Faculty of Languages, Culture and Communication (LCC) Etudes anglophones (LLCER et ESE), Etudes germanophones (LLCER et EFA) Etudes slaves (LLCER) Info Com Etudes italiennes (LLCER et EFI) LEA Etudes hispaniques (LLCER et EFE) Etudes portugaises et brésiliennes (LLCER et EFP) | rel-ext.lcc@uca.fr Fanny HOURDEQUIN Stéphanie BARRAUD Virginie EYMARD |
| Education Sciences and Psychology (PSSSE) | Fanny HOURDEQUIN: Fanny.HOURDEQUIN@uca.fr |
| Physical Activities and Sport Sciences (STAPS) | Véronique COURTEIX: veronique.courteix@uca.fr |
| High School of Teaching Profession & Education Careers (ESPE) | Vincent MICHEL: ri.inspe@uca.fr |
| School of Computer sciences | international.admissions@clermont-auvergne-inp.fr |
| POLYTECH Clermont-Ferrand | international.admissions@clermont-auvergne-inp.fr |
| IUT Clermont Auvergne | Valérie GATIGNOL: ri.iut-clermont@uca.fr |
| University School of Physics and Engineering (EUPI) | Dominique BRUGIERE: dominique.brugiere@uca.fr Linda SIRVIN : Linda.sirvin@uca.fr |
| Faculty of Chemistry | |
| Faculty of Mathematics | |
| Faculty of Biology | |
| Clermont Observatory of Terrestrial Physics (OPGC) | |
| CENTRE FLEURA | Yvette VERBARD: fc.centre-fleura@uca.fr |

NOMINATION DEADLINES

Deadline for universities to send the nominations:

- Fall semester and full year: **May 15, 2023**
- Spring semester: **November 1, 2023**

Your nominations must be sent to Mrs Brigitte MEILLEROUX: brigitte.meilleroux@uca.fr

APPLICATION DEADLINE

Deadline for students to apply online: <https://www.uca.fr/international/venir-a-l-uca/je-suis-etudiant/etudier-dans-le-cadre-d-un-programme-d-echange/deposer-sa-candidature-en-ligne/>

- Fall semester and full year: **May 31, 2023**
- Spring semester: **November 15, 2023**

After nomination and application procedures, students will receive further information by email in June (fall semester/ full academic year) or November (Summer semester).

ACADEMIC CALENDAR

Please find here under an approximate calendar which may be very different from one school or faculty from another one :

- 1st semester: **01/09/2023 to 19/01/2024**
- 2nd semester: **08/01/2024 to 30/06/2024**

- **WELCOME DAYS**

- Fall semester and full year: **September, 2023**
- Spring semester: **January, 2024**

- **BUDDY PROGRAM**

Each international student who wishes to participate in this program is teamed up with a French student "buddy" throughout the semester / year of study at Clermont-Ferrand.

Contact: Yvette VERBARD

E-mail buddyprogram.dri@uca.fr

HOUSING

Rooms at the CROUS are available (and have to be paid) from:

- 1st semester: **01/09/2023 to 31/01/2024**
- 2nd semester: **01/02/2024 to 30/06/2024**

Contact: Brigitte MEILLEROUX

E-mail: brigitte.meilleroux@uca.fr

HEALTH AND HANDICAP

Service de Santé Universitaire (SSU)

CROUS

25, rue Etienne Dolet

63037 Clermont-Ferrand

Phone: + 33 (0)4 73 34 97 20

E-mail: ssu@uca.fr

<https://sante.uca.fr/>

The Service de Santé Universitaire (SSU) offers free consultations.

Service Université Handicap (SUH)

Bâtiment de la Maison de la Vie Etudiante - Cézeaux

7, place Vasarely - CS 60026

63178 AUBIERE CEDEX

Phone: + 33 (0)4 73 40 55 07

E-mail: suh@uca.fr

<https://handicap.uca.fr/>

GRADING SYSTEM

The transcript of records will be directly transferred by the referents in each school or faculty within 5 weeks after the publication of the results. The graduation system at UCA is on /20 points:

| ECTS Scale | Definition | UCA Grades Equivalent |
|------------|-----------------------------------------------------------------|-----------------------|
| A | EXCELLENT - outstanding performance with only minor errors | 16 to 20 |
| B | VERY GOOD - above the average standard but with some errors | 14 to 15,99 |
| C | GOOD - generally sound work with a number of notable errors | 13 to 13,99 |
| D | SATISFACTORY- fair but with significant shortcomings | 11 to 12,99 |
| E | SUFFICIENT - performance meets the minimum criteria | 10 to 10,99 |
| FX | FAIL - some more work required before the credit can be awarded | 8 to 9,99 |
| F | FAIL - considerable further work is required | 0 to 7,99 |

PRACTICAL INFORMATION

For more information, please consult the **Guidebook for incoming students:**

<https://www.uca.fr/international/venir-a-l-uca/je-suis-etudiant>